

Job Description: Youth Leader

Youth Leaders must complete LEAD 101 (as a Team Leader) and Lead 201 (if they desire to lead a life group). The Youth Leader (over the Movement) is responsible for building, maintaining, and overseeing the spiritual welfare of their team members and for directing and overseeing all activities assigned to their team.

QUALIFICATIONS

SPIRITUAL

- Must be a born again believer who has placed his/her faith and trust in Jesus Christ as personal Savior and Lord; and show evidence of a mature faith.
- Must seek to be an example in his/her own family.
- Must maintain spiritual qualifications consistent with being a spiritual leader according to 1 Timothy 3 and Titus 1; must maintain Christian boundaries in relationships.
- Must support the vision, mission, ministry, statement of faith, and core values of City Church.
- Must demonstrate an attitude of service to the body of Christ, viewing this position as ministry.
- Must be a member, a tither, and maintain regular attendance at City Church (especially Sunday worship experiences).

PROFESSIONAL

- Punctual, dependable; good verbal and written communication skills.
- Commitment to maintain confidentiality regarding church records, ministry situations, etc.
- Ability to deal with issues positively, finding effective solutions or seeking assistance as needed.
- Ability to work efficiently, effectively and independently, as well as in team-based settings.

TECHNOLOGY

- Knowledge and proficiency with Microsoft Office (Outlook, Word, Excel, and PowerPoint) and **ChurchTeams and/or Planning Center**; or willingness to learn.

EXPECTATIONS

- Cast the City Church vision to the volunteer teams at the FTEM meeting. You are expected to attend these meetings on a regular basis (every 1st Thursday). The senior pastors might also ask that you attend the meeting held every 3rd Thursday of the month.
- Lead a team of volunteers in the operation of assigned activities (specific role expectations are based on the team you are leading); monitor team progress.
- Hear and respond to the concerns of volunteers on your team (stay in touch via face-to-face, phone or email, 1x/wk. if possible).
- Assist Area Pastor (or Area Administrator) in creating a strategic plan to reach out to constituents.
- Determine what is needed to carry out the church's mission and ministry (ex: setting up/tearing down spaces), and build a team around these needs; focus on the spiritual gifts of other volunteers.
- Participate in a City Church life group or bible study during your term as Youth Leader.
- Collaborate with other City Church ministries, when needed.
- Complete and turn in Monthly Report to Area Administrator in a timely fashion.
- Act as a "trustee" of the church by protecting its assets.
- Read and sign Covenant Agreement (and other contractual documents).

Job Description: Youth Leader (con't)

EXPECTATIONS (con't)

REPORTING

- The Youth Leader reports to the Area Pastor. In instances of conflict with the Area Pastor or Area Administrator, the Youth Leader should set up a meeting with the pastoral leaders over the area to facilitate a peaceful resolution. If conflict remains unresolved, all parties can be retired from their positions at the discretion of the Senior Pastors.