

## Ministry Description: Pastoral Leader

*Pastoral Leaders have at least completed LEAD 101, 201, 301, and 401 (or their equivalents in the past via OSM). Pastoral Leaders are responsible for ensuring various aspects of spiritual growth and development of those in their care at City Church for All Nations. This includes leadership for any programming, teaching, and events in support of the overall vision, mission, and purpose of City Church.*

### QUALIFICATIONS

---

#### SPIRITUAL

- Must be a born again believer who has placed his/her faith and trust in Jesus Christ as personal Savior and Lord; and show evidence of a mature faith.
- Must seek to be an example in his/her own family as spouse/parent (if applicable).
- Must maintain spiritual qualifications consistent with being a spiritual leader according to 1 Timothy 3 and Titus 1; must maintain Christian boundaries in relationships.
- Must support the vision, mission, ministry, statement of faith, and core values of City Church.
- Must demonstrate an attitude of service to the body of Christ, viewing this position as not only a job, but a ministry.
- Must be a member, a tither, and maintain regular attendance at City Church.

#### PROFESSIONAL

- Punctual and dependable.
- Good verbal and written communication skills.
- Commitment to maintain confidentiality regarding church records, ministry situations, etc.
- Ability to deal with issues positively, finding effective solutions or seeking assistance as needed.
- Ability to work efficiently, effectively and independently, as well as in team-based settings.

#### TECHNOLOGY

- Knowledge and proficiency with Microsoft Office (Outlook, Word, Excel, and PowerPoint) and ChurchTeams (or any other software utilized at the time); or willingness to learn.

### EXPECTATIONS

---

- Cast the City Church vision to the volunteer teams.
- Provide assistance with weekend services (e.g., bridge, tithes/offerings), Baptisms, City Lounge service, Hospital visitations (due to illness, death, or childbirth).
- If assigned to teach (e.g., Build), plan and execute biblically accurate, culturally relevant, and high attraction teaching.
- Be an active participant at City Church, serving on a team or in a life group/ bible study.
- Collaborate with other City Church ministries, when needed.
- Attend FTEM and QUARTERLY meetings.
- Submit monthly report to Senior Pastors.
- Read and sign all contractual documents.
- **If assigned a unit**, provide oversight to ALL Team Leaders within that unit by:
  - Trouble-shooting problems that surface
  - Meeting weekly (or as needed); complete checklist of items
- Offering spiritual support and guidance (especially through prayer).
- Pastoral Leaders report to Senior Pastors.